

LAS VEGAS CITY SCHOOLS
“BOARD OF EDUCATION”
MINUTES

January 20, 2009

The Regular Board Meeting of the Las Vegas City Schools “Board of Education” was held at the Administrative Building – Board Room, in Las Vegas, New Mexico on the 20th of January, 2009 at 5:00 P.M.

A quorum was present, the meeting was called to order by Dr. Patrick E. Romero, President. The meeting began with the Pledge of Allegiance. Those present were as follows:

Board Members Present: Dr. Patrick E. Romero
Ramon M. Montaña
Phillip E. Vigil
Elaine V. Luna
Philip E. Leger

Absent: -0-

Also Present: Mr. Richard E. Romero, Superintendent

Mrs. LeeEtte Quintana, Associate Superintendent of Instruction

Aylene Romero- Griego	Myrna Garcia	Jane Chavez
Sandra Madrid	Leslie Damon	Terry Manznie
Matt Martinez	Pamela Davis	Manuel Lucero
Michael Yara	Eddie King	Richard Lopez
Sandra Crespin	Denise McElroy	Doug Hendricson
Patricia Rodriguez	Briana Hidalgo	Rene Hidalgo
Floyd Chavez	Anthony Marquez	Denise Abreu
Jennie Mae Ortiz	Diane Maes	Casey McElroy
Mark Hidalgo	Justin Abreu	Lydia Flores
Joshua Hidalgo	Ronell Montoya	Samantha Romero
Gabriel Vigil	Michelle Ortega	Joseph Rivera

Maricela Hidalgo, Recorder

Roll Call: Dr. Patrick E. Romero, President, called for a roll call as follows:

Dr. Patrick E. Romero - Present	Philip Leger – Arrived at 5:35 P.M.
Ramon Montaña - Present	Elaine Luna - Present
Phillip Vigil - Present	

Approval of Agenda Elaine Luna, moved to approve the Agenda as presented by Richard Romero, superintendent, with the following changes: table sections; VIII B. Discussion and Consideration to approve Changes to School Calendar; VIII E. Discussion and Consideration to approve Request for Proposals on Design Services. Seconded by Ramon Montano. Motion carried unanimously.

Public Input: Pamela Davis: Has visited the schools and spoke with Educational Assistants about their concerns. The education assistants have expressed their concern with payment for lunch and recess duties.

Response by Richard Romero: The Educational assistants are contracted on a 7.5 hour day and therefore can not be paid for duties that fall within their contracted time. There is a difference between the professional contracts who work the lunch and recess duties due to the union contract which states that they have duty free lunch. In light of the financial strain, Richard Romero recommended that Educational Assistants be used for this duty.

Pamela Davis requested that a memo be sent to the Educational Assistants to explain to them the information presented tonight.

Pamela Davis: What is the number of students are at free/reduced lunch at Robertson High School?

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Response by Richard Romero: About 40 %. Mr. Romero also spoke with Henry Abeyta from Food Services who suggested that students be given a meal even though they are not able to pay for now. Robertson High School is working on getting more of the lunch forms filled out so this may help with the financial assistance from the state.

Ramon Montano explained that the public input guidelines do not allow for dialogue between the public and the board. Richard Romero extended an invitation to Pamela Davis to come and set an appointment to meet individually to hear her concerns.

Approval of Consent Agenda Richard Romero, informed the Board that the following items were being presented and recommended for board approval, at this time and would be approved in one motion.

A. Minutes

- 1) Regular Board Meeting – December 16, 2008
- 2) Work Session, Town Hall Meeting – January 13, 2009
- 3) Work Session – January 15, 2009

B. Financial Report

C. Approval of Bills for Payment
- Student Nutrition Report

D. Budget Adjustment Requests –

BAR# 069-000-0809-0033-T: TRANSFER CARL PERKINS HSTW - CURRENT

BAR# 069-000-0809-0032-D: Decrease Idea B Entitlement

BAR# 069-000-0809-0031-D: Decrease Idea B Preschool

**BAR# 069-000-0809-0030-I: INCREASE TITLE III ENGLISH, LANGUAGE,
ACQUISITION**

BAR# 069-000-0809-0034-IB: 2008-2009 Initial Budget LANL GRANT

BAR# 069-000-0809-0036-IB: INITIAL BUDGET LEARN AND SERVICES GRANT

BAR# 069-000-0809-0035-I: INCREASE MEDICAID

BAR# 069-000-0809-0010-T: TRANSFER Rural and Low Income

Myrna Garcia, finance director, gave a presentation on the Visions Enterprise Edition which would allow the employees to have access to vacation days available, deductions and other personnel items.

Elaine Luna moved, to approve the consent agenda, as presented and recommended by Richard Romero, Superintendent, seconded by Ramon Montano. Motion carried unanimously.

DISTRICT PRESENTATIONS:

1. **BPA:** Diane Maes, sponsor of the Business Professionals of America at Robertson High School along with students: Casey McElroy, Justin Abreu, Mark Hidalgo, Samantha Romero, Gabrielle Vigil, Michelle Ortega, and Joseph Rivera gave a presentation on their small business team, and their web page team. Requested funding to assist with travel expenses for 29 students to attend the upcoming state competition in Albuquerque, New Mexico.
Richard Romero, stated that the district would aid in the fuel cost and transportation. The board of education will help with \$100.00 per student up to 10 students.
2. **SUCCESS Program:** (Students Using Character and Courage to Excel Socially and Scholastically) Jennie Mae Ortiz, Patricia Rodriguez and Terry Maznio spoke on the following topics: Interpersonal Violence Program for District and Community, Truancy and Reengagement Program, Character Education, Discipline Matrix, and Review of Safety Procedures.
Ramon Montano said this was a step in the right direction.

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Richard Romero stated the he was concerned that teachers would be overwhelmed with more paper work. Teachers would be more open to reading one simple document.

- 3. District Budget Overview for 2008-2009:** Richard Romero gave information on the District Budget Overview with a handout on the New Mexico’s Public School Funding Formula as well as explaining the Universal Chart of Account: Fund types, and Funding Functions

Elaine Luna: If we are anticipating a cut from the Legislature up to 2%, the adjustment would come from where?

Ramon Montano: If the number of student enrollment is going down. Where will the cut be? We need to do a cost analysis of the district; everything from salaries down to how the buildings operate at every school site so we can know where we need to go.

Ramon Montano requested a cost per school site to make a better determination on the adjustments that need to be made.

NEW BUSINESS

A. Discussion of 2009 Legislative Agenda:

Richard Romero and Dr. Patrick Romero met with Representative Richard Vigil on Thursday, January 15th, 2009. The main point Richard Romero has heard from the state is that there is no new funding for education. Therefore we’ll be looking at cuts in the near future.

B. Discussion and Consideration to Approve Changes to School Calendar:

Item was tabled at this point.

C. Discussion and Consideration to Approve Check Out of Out-dated Computers:

Ramon Montaña moved, for approval of Check Out of Out-dated Computers as presented and recommended by Mr. Romero, Superintendent, seconded by Phillip Vigil. Motion carried unanimously.

D. Discussion and Consideration to Approve Request for Proposal for Professional Legal Services with Cuddy & McCarthy, LLP:

Ramon Montano moved, for approval of Request for Proposal for Professional Legal Services with the change of a 1 year contract and possible extension of 3 years with Cuddy & McCarthy, LLP., as presented and recommended by Mr. Romero, Superintendent, seconded by Philip Leger. Motion carried unanimously.

E. Discussion and Consideration to Approve Request for Proposal for Professional Design Services:

Item was tabled at this point.

OLD BUSINESS

A. Discussion and Consideration to Approve Temporary Transportation Agreement with Wagon Mound Public Schools District:

Ramon Montaña moved, for approval of Temporary Transportation Agreement between Wagon Mound Public Schools District and Las Vegas City Schools as presented and recommended by Mr. Romero, Superintendent, seconded by Philip Leger. Motion carried unanimously.

B. Discussion and Consideration to Approve New 100 Series Board Policies:

Phillip Vigil moved, for approval of New 100 Series Board Policies as presented and recommended by Mr. Romero, Superintendent, with adaptations in sections 101, 106, and 126, seconded by Ramon Montano. Motion carried unanimously.

Richard Romero recommended that the 100 Series Board Policy be put on the Las Vegas City Schools Web page as a draft and then enter on web page again when finalized.

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Elaine Luna reminded the board that the six month evaluation for the superintendent was now due. Richard Romero gave the following time line for other evaluations: Administrators in March, Certified in April and Classified in May.

STUDENT REPRESENTATIVE REPORT: Brandyn Jordan, Robertson High School student representative, not present.

ASSOCIATE SUPERINTENDENT’S REPORT: LeeEtte Quintana, Associate Superintendent for Curriculum and Instruction gave the following reports: (handout given to the board)

- To date there is 4 less students from the 80th day district enrollment count.
- Professional development trainings during the month of January 2009: Elementaries on child abuse and sexual harassment; Middle school had mini-workshops presented by Patricia Flores who attended a workshop on Differentiated Instruction; and high school on textbook adoption.
- Attended workshop on using MAP data to drive instruction.
- Advisory Council currently working on district 2009-10 calendar.
- Testing Schedule: Woodcock-Munoz, DIBELS, MAP, and NMHSCE are being distributed.
- Hand out given for NWEA MAP data results for grades 6-12.

SUPERINTENDENT’S REPORTS: Richard Romero asked Lydia Flores, bilingual director, to explain the Focus Monitoring Visit Findings report from the Public Education Department as presented to each of the school administrators. Lydia Flores explained the rates as: evident, partial evident and not evident. These rates provide assistance in areas we need to improve. Two schools: Los Niños Elementary and Memorial Middle School were selected to receive the No Child Left Behind Title III Incentive Award.

Report of Personnel Items for the 2008-2009 School Year: Richard Romeo, Superintendent reviewed the following Personnel Report / List of Personnel Changes for information purposes:

I. LICENSED

Resignations:

Suzanne N. Maestas - *English Teacher at Robertson High School*

Retirement: None

Recommendations:

Marina Tenorio - *Interventionist Teacher at Paul D. Henry Elementary and Mike “Mateo” Sena Elementary*

Transfer(s): None

II. NON-LICENSED

Resignations: None

Retirement: None

Transfer(s): None

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Recommendations:

- | | | |
|----------------------------------|---|--|
| <i>Rachael Martinez Robinson</i> | - | <i>Special Education
Educational Assistant at Paul
D. Henry Elementary</i> |
| <i>Johnny Ray Mares</i> | - | <i>Full Time Bus Driver</i> |
| <i>Benny Ortiz</i> | - | <i>Full Time Bus Driver</i> |
| <i>Hector Tercero</i> | - | <i>Full Time Custodian</i> |
| <i>Eugene Garcia</i> | - | <i>Part Time/ Full Time
Custodian at Robertson High
School</i> |
| <i>Larry Ortiz</i> | - | <i>Substitute Custodian and Bus
Aide</i> |
| <i>Theresa Contreras</i> | - | <i>Full Time Bus Driver</i> |

III. COACHES:

Recommendations:

- | | | |
|----------------------------|---|--|
| <i>James Romero</i> | - | <i>Wrestling Volunteer Coach at
Memorial Middle School</i> |
| <i>Marianela Martinez</i> | - | <i>Girls' Basketball Volunteer
Coach at Memorial Middle
School</i> |
| <i>Fabian Trujillo</i> | - | <i>Boys' Basketball Varsity
Assistant Volunteer Coach at
Robertson High School</i> |
| <i>Melissa Abreu</i> | - | <i>Girls' Basketball Varsity
Assistant Coach at Robertson
High School</i> |
| <i>Richard Bridgewater</i> | - | <i>Girls' Basketball Varsity
Assistant Coach at Robertson
High School</i> |
| <i>Mary Bustos</i> | - | <i>Boys' Basketball Varsity
Assistant Coach at Robertson
High School</i> |

Resignations: None

IV. OTHER: None

Future Planning: Upcoming New Mexico School Board Conference in Feb. 2009 at Santa Fe, New Mexico.

Elaine Luna recognized Pamela Daves and Matt Martinez, candidates running for the upcoming board election. She presented for future consideration a parent handbook and a calendar which could be used as resource guides in the district.

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Executive Session: Board retired into executive session at 8:55 P.M. Dr. Patrick Romero called for roll call as follows:

Phillip Vigil – No

Philip Leger - Yes

Ramon Montano – Yes


Dr. Patrick Romero - Yes

Elaine Luna - Yes

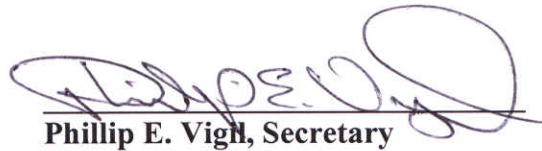
The Board reconvened from executive session at 9:38 P.M. Dr. Romero stated that no action was taken in accordance with the Open Meetings Act. Dr. Romero asked for a motion to adjourn.

Adjournment: Ramon Montano moved, to adjourn, seconded by Phillip Vigil. Motion carried unanimously. Meeting adjourned at 9:38 P.M.

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Dr. Patrick E. Romero, President



Phillip E. Vigil, Secretary

Approved: _____